

SHIPLAKE PARISH COUNCIL

Minutes of the Shiplake Parish Council meeting
which took place on Monday 9th September 2024
Shiplake Memorial Hall at 7.00 p.m.

- 1 **PRESENT**, in the absence of Cllr C Penrose Cllr D Pheasant, took the Chair, Cllr D Miller, Cllr J Stone, Cllr R Head, and Cllr R Curtis: APOLOGIES: Cllr C Penrose and Cllr A Manning sent their apologies. IN ATTENDANCE Cllr D Bartholomew (OCC), Cllr L Rawlings (DC), Cllr M Giles (DC). There were no members of the public present. Cllr F Galton-Fenzi has regrettably resigned.
- 2 **DECLARATIONS OF INTEREST**. None declared
- 3 **O.C.C.** Cllr D Bartholomew gave his report full report can be viewed on website or [HERE](#)
- 4 **S.O.D.C.** Cllr M /Giles gave their report gave his report full report can be viewed on website or [HERE](#)
- 5 **MINUTES** Council resolved to approve the minutes of the meeting held on Monday 8th July 2024 on a motion proposed by Cllr R Head and seconded by Cllr D Miller
- 6 **OPEN FORUM**: There were no members of the public present.
- 7 **PLAYGROUNDS** Cllr R Curtis. Reported that some overhanging vegetation needs attention in Badgers Walk. The gate lock is still broken. ACTION: Clerk The RoSPA report has some areas for attention Cllr Curtis reported that it was time to consider replacement of all the units in the playground to be discussed at October meeting
- 8 **POLICE MATTERS** Cllr R Curtis reported one crime the recent car accidents have yet to be uploaded on to the website full details available here. [Crime Map](#).
- 9 **HIGHWAY MATTERS**. Cllr R Head raised the ongoing issue of the dangerous Thames Farm pedestrian crossing which is seen as safe by OCC highways. He requested the Clerk to recirculate the draft email from Cllr R Curits for discussion and action at next PC meeting. ACTION: Clerk
- 10 **PLANNING**: Council reviewed new applications received since Parish Council Planning meeting 8th July 2024

APPLICATIONS

- 1) P24/S2702/HH 18 BadgersWalk RB 20th September OBJECTION due to concerns expressed by Tree Officer
- 2) Three Thames Farm applications Status awaiting expert reports from legal and hydrology consultants on behalf of T FAG before deciding action.
- 3) Emergency Plan: Cllrs Stone and Manning c/f to October PC mtg due to absence of Cllr A Manning.

DECISIONS

- 4) Church Hall demolition approved
- 5) Cllr D Pheasant requested Clerk to follow up on the issue raised regarding Springfield House contravening planning permission regarding size of property /overbuild. ACTION: Clerk

11 **FINANCIAL MATTERS**.

1. Council resolved to approve the payments for Aug/Sept (Appendix 1/2) on a motion proposed by Cllr D Miller and seconded by Cllr R Head
2. Council resolved to approve the Aug/ Bank Statement on a motion proposed by Cllr D Miller and seconded by Cllr R Head
3. Council resolved to approve the Aug Bank reconciliation. (Appendix 3) on a motion proposed Cllr D Miller and seconded by Cllr R Head
4. Council resolved to approve the appointment of Ms T Goss as Internal Auditor for 2024/25 at a fee of £250 on a motion proposed by Cllr R Head and seconded by Cllr D Pheasant
5. Council resolved to approve the payment of £2461.63 for Council Insurance renewal quotation on a motion proposed by Cllr D Miller and seconded by Cllr J Stone.

6. Council resolved to approve the Rospa Payment of £307.20 for annual playground inspections on a motion proposed by Cllr R Head and seconded by Cllr J Stone.
7. Council resolved to agree to contribute a portion (1/3rd) of the projected fees for the consultant's report requisitioned by TFAG in relation to Thames Farm planning applications above up to a value of £1000 on a motion proposed by Cllr D Pheasant and seconded by Cllr J Stone.
- 12 **FOOTPATHS** 1) Council reviewed Mr G Jones report complimenting him on his work
2) Cllr D Bartholomew requested a decision whether to approve construction (at a cost of c £20k) of footpath alongside A4155 from Memorial Avenue to Plough Lane. Council requested the Clerk to get more details ACTION: Clerk
- 13 **AONB** Natural England will go ahead with a consultation on the proposed extension probably before Xmas all being well with new Government.
- 14 **MEMORIAL HALL**. Cllr A Manning emailed to report nothing to update
- 15 **CORRESPONDENCE**. Email from Emily Taylor ref Lashbrook development circulated
- 16 **ITEMS OF INTEREST** or for future discussion.
 - 1 Clerk Appraisal has been carried out by Chairman.
 - 2 Cllr J Stone requested action on a tree survey to be discussed at next PC meetingThere being no other items of business the Chairman closed the meeting at 9.33pm

R.V. Hudson.

Clerk to the Council.

APPENDIX 1

[illegible]

SHIPLAKE PARISH COUNCIL		STATEMENT OF ACCOUNTS				1 September 2024		
		Paid Out in	August	2024	Payment			
R V Hudson – salary July	36476546	38.24	09-Sep	11.1	BACS	693.47	s 5	1963 Local Government (Financial provisions) Act
R V Hudson – expenses, office allowance.July	36476845	39.24	09-Sep	11.1	BACS	64.50	s112(2)	1972 Local Government Act
Inland Revenue – clerk's tax /NIC July	36477043	40.24	09-Sep	11.1	BACS	188.39	s111	1972 Local Government Act
Zzoomm(INV 237191) date 260824		41.24	09-Sep	11.1	BACS	34.43	s111	1972 Local Government Act
Robin Head (inv 1086588) July	36477191	42.24	09-Sep	11.1	BACS	60.00	s111	1972 Local Government Act
Tactical Facilities (dog bin) INV SI -1949)	36478148	43.24	09-Sep	11.1	BACS	5.70	s111	1972 Local Government Act
Tactical Facilities (Bus stops) INV SI -2015)	36477438	44.24	09-Sep	11.1	BACS	84.00	s111	1972 Local Government Act
Shiplake Memorial Hall (July inv 2024-102)	36477570	45.24	09-Sep	11.1	BACS	75.00	s111	1972 Local Government Act
WEL Medical(#I278399) new pads defib	36477751	46.24	09-Sep	11.1	BACS	80.28	s111	1972 Local Government Act
TOTAL						1,205.49		
Transfer to Current Account from Deposit account								
Income since last meeting								
PSDF (CCLA) income month						329.91		
Total						329.91		
Statement Balances at 1st September 2024								
Co-operative Bank Current account						32,658.73		
Co-operative Bank Deposit account 1)						49,520.41		
Co-operative Bank Deposit account (2) new						0.00		
National Savings High Interest account(closed)						0.00		
CCLA (PSDF)						75,000.00		
TOTAL						157,179.14		
Uncleared /Cancelled cheques at 1 September 2024								
Total						0.00		
Revised Balance Bank Current Account 3 September 2024						32,658.73		
Payments due to be made in Sept mtg date Minute ref 2024 approved under section								
R V Hudson – salary Aug	36521552	47.24	09-Sep	11.1	BACS	693.47	s 5	1963 Local Government (Financial provisions) Act
R V Hudson – expenses, office allowance.Aug	36521572	48.24	09-Sep	11.1	BACS	129.80	s112(2)	1972 Local Government Act
Inland Revenue – clerk's tax /NIC Aug	36521625	49.24	09-Sep	11.1	BACS	188.39	s111	1972 Local Government Act
Zzoomm(INV) date 260924		50.24	09-Sep	11.1	BACS	34.43	s111	1972 Local Government Act
Robin Head (inv 108590) Aug	36521647	51.24	09-Sep	11.1	BACS	60.00	s111	1972 Local Government Act
Shiplake Memorial Hall (Aug inv 2024-	-	52.24	09-Sep	11.1	BACS	0.00	s111	1972 Local Government Act
Oxford It (inv27158)	36521664	53.24	09-Sep	11.1	BACS	28.80	s111	1972 Local Government Act
ROSPA(INV 82362)	36521685	54.24	09-Sep	11.1	BACS	307.20	s111	1972 Local Government Act
AJG Insurance renewal (ref 2157708)	36521706	55.24	09-Sep	11.1	BACS	2461.63	s111	1972 Local Government Act
Tactical Facilities (Dog Bin) INV SI -2118)	36521715	56.24	09-Sep	11.1	BACS	5.70	s111	1972 Local Government Act
Total						3,909.42		
Anticipated Income								
2nd half precept						17500.00		
CCLA interest sept						310.53		
Total						17,500.00		
Transfer to Deposit Account from current account						0.00		
Transfer to CCLA (PSDF) from Current Account (CO-OP)						0.0		

SHIPLAKE PARISH COUNCIL

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 02/09/2024		
	Cash in Hand 01/04/2024		130,698.24
	ADD		
	Receipts 01/04/2024 - 02/09/2024		36,761.25
			167,459.49
	SUBTRACT		
	Payments 01/04/2024 - 02/09/2024		9,230.35
	Cash in Hand 02/09/2024 (per Cash Book)		158,229.14
B	Cash in hand per Bank Statements		
	Petty Cash	02/09/2024	0.00
	Cooperative Bank Current Account	02/09/2024	32,658.73
	CCLA (PSDF)	02/09/2024	75,000.00
	National Savings and Investments	02/09/2024	0.00
	Cooperative Bank Business Select	02/09/2024	49,520.41
			157,179.14
	Less unrepresented payments		25,000.00
			132,179.14
	Plus unrepresented receipts		26,050.00
	Adjusted Bank Balance		158,229.14
	A = B Checks out OK		