

SHIPLAKE PARISH COUNCIL.

Minutes of the Parish Council Meeting of Shiplake Parish Council
which took place on Monday 9th February 2026
at **Shiplake Memorial Hall** at 7.00 p.m.

- 1 **PRESENT:** Cllr D Pheasant (Deputy Chair), Cllr R Head, Cllr R Curtis, Cllr J Stone, Cllr D Miller, and Cllr A Manning. Apologies were received from: Cllr C Penrose (Chair), through sudden illness and Cllr M Giles (DC). **IN ATTENDANCE:** Cllr L Rawlins (OCC/DC). And two members of the public in the absence of Cllr Penrose, Cllr Pheasant took the Chair.
- 2 **DECLARATIONS OF INTEREST** None declared.
- 3 **O.C.C.** Cllr Rawlins gave his report including an update on Henley Fire Station Full report can be viewed on website or [HERE](#)
- 4 **S.O.D.C.** Cllr Rawlins gave his report. Full report can be viewed on website or [HERE](#).
- 5 **MINUTES** Council Resolved to approve the minutes of the Parish Council meeting held on January 12th, 2026, on a motion proposed by Cllr R Curtis and seconded by Cllr R Head
- 6 **OPEN FORUM:** The Chair closed the meeting at 7.29 pm to allow 2 members of the public (KM and LM) to speak about their concerns of the lack of information and communication from SODC regarding the appeal submitted by their neighbour to an instruction to trim their excessively high (c15m) conifer hedge. Cllr Rawlins agreed to follow up with his colleagues. **ACTION:** Clerk. The meeting resumed at 7.42pm
- 7 **PLAYGROUNDS** Cllr R Curtis reported all playgrounds satisfactory. bench in BW need repair but should be achieved when new playground installed. Clerk requested again to circulate three graphics to Councillors before placing on the website for comment from the residents. **ACTION:** Clerk
- 8 **POLICE MATTERS** Cllr R Curtis reported 4 incidents in the villages. Full report can be viewed on [Crime Map](#)
- 9 **HIGHWAY MATTERS** Mill Lane Road improvement proposal's c/f to March meeting when Cllr Penrose in attendance. **ACTION:** Clerk
- 10 **COMMUNICATIONS PLAN** Cllr Manning requested an update at March Meeting **ACTION** Cllrs Penrose and Pheasant and Ms Burrows
- 11 **EMERGENCY PLAN** Cllr Manning reported potential flood risk recorded on the website..
- 12 **PLANNING** To ratify decisions made since TEAMS mtg 20th Jan and review any new applications received since Parish Council meeting January 12th, 2026.
 - 1) New Road Appeal update
 - 2) [P26/S0051/HH](#) Willows Reach Glasspole RB 10th Feb **OBJECTION** REF: 291707
 - 3) [P26/S0182/HH](#) Moorings School Fields Powell RB 17th Feb **RESPONSE** REF: 291708
 - 4) [P26/S0151/HH](#) White Gates Station Rad Swiatek RB 17th Feb **RESPONSE** REF: 291710
 - 5) [P26/S0176/HH](#) Newlands Memorial Avenue ,Gadsdon RB 24th Feb **RESPONSE** REF: 291711
- B) **DECISIONS**
 - 1) [P25/S3843/HH](#) Tennyson Mews Luckett **PERMISSION GRANTED** with 3 conditions
 - 2) [P25/S3886/HH](#) Walton House **PERMISSION GRANTED** with 3 conditions
 - 3) [P25/S3852/HH](#) The Laurels **PERMISSION GRANTED** with 3 conditions
 - 4) [P25/S3403/HH](#) 6 Badgers Walk **PERMISSION GRANTED** with 3 conditions
 - 5) [P25/S3985/HH](#) . Basswood Northfield Avenue **PERMISSION GRANTED** with 3 conditionsCouncil resolved to approve recommendations on a motion proposed by Cllr R Head and seconded by Cllr J Stone
- 13 **FINANCIAL MATTERS.**
 1. Council reviewed and resolved to approve payments for February (APPENDIX 1) on a motion proposed by Cllr D Miller and seconded by Cllr D Pheasant
 2. Council reviewed and resolved to approve January Bank Statement on a motion proposed by Cllr D Miller and seconded by Cllr D Pheasant
 3. Council reviewed and resolved to approve January Bank reconciliation. (APPENDIX 2) on a motion proposed by Cllr D Miller and seconded by Cllr D Pheasant.

4. Council reviewed and resolved to approve Budget vs Actual YTD and projected to year end (circulated) on a motion proposed by Cllr R Curtis and seconded by Cllr D Miller
5. Council reviewed and resolved to approve to approve payment of £2400 to SODC for **CGS23-24/304 refund** for return of grant not used) on a motion proposed by Cllr R Curtis and seconded by Cllr R Head
6. Council reviewed and resolved to approve Council to approve Clerk to apply for funding grant via Community Infrastructure Levy (CIL) Grant Fund and Capital Grant Scheme when it opens at SODC for Badgers Walk Playground project on a motion proposed by Cllr R Curtis and seconded by Cllr D Miller.
- 14 **FOOTPATHS**. Shiplake -Wargrave Footpath proposal. No further action. Network Rail contacted Clerk and confirmed conversation with Wargrave residents regarding funding and upkeep of any new structure.
- 15 **AONB** awaiting Natural England review in January 2026.
- 16 **MEMORIAL HALL**. Cllr A Manning reported bench in place awaiting brass plaque. Mrs L Barlow has been appointed to board of trustees, and the commercial renters (Beckoff) of the Partridge room have given notice.
- 17 **CORRESPONDENCE**. Email from D Bartholomew re Mill Lane condition (circulated) see item 9 c/f to March meeting
- 18 **ITEMS OF INTEREST OR FOR FUTURE DISCUSSION**. Cllr Penrose had previously reported that he will not be available for February Planning meeting due to a work commitment.

There being no other items of business the Chair closed the meeting at 8.52pm

R.V. Hudson.
Clerk to the Council.
10 th February 2026

APPENDIX 1

SHIPLAKE PARISH COUNCIL			STATEMENT OF ACCOUNTS				1	February	2026
	Scribe Code	Scribe Cost Centre	Paid Out to	January	2025	Payment	paid		
R V Hudson – salary Decmber	7	Clerk Net Salary	95.25	12-Jan	13.1	BACS	742.56	s 5	1963 Local Government (Financial provisions) Act
R V Hudson – expenses, office allowance.Decmber	9	Clerk Expenses	96.25	12-Jan	13.1	BACS	171.95	s112(2)	1972 Local Government Act
Inland Revenue – clerk's tax /NIC Decmber	8	Clerk Tax/Ni	97.25	12-Jan	13.1	BACS	68.56	s111	1972 Local Government Act
Zzoomm(INV825756) date 261225	12	Telephone/Broadband	98.25	12-Jan	13.1	BACS	36.43	s111	1972 Local Government Act
Tactical Facilities (INV SI -4909)	22	Dog Bin Servicing	99.25	12-Jan	13.1	BACS	5.70	s111	1972 Local Government Act
Tactical Facilities (INV SI -4811)	23	Grasscutting	100.25	12-Jan	13.1	BACS	72.34	s111	1972 Local Government Act
Rebin Head grasscutting (inv 04620)	23	Grasscutting	101.25	12-Jan	13.1	BACS	0.00	s111	1972 Local Government Act
WTG Consultants (IA) (inv TG-02-26)	13	Audit Fees	102.25	12-Jan	13.1	BACS	137.50	s111	1972 Local Government Act
SLCC subscription (inv 256459-1)	47	SLCC	103.25	12-Jan	13.1	BACS	200.00	s111	1972 Local Government Act
Oxit Ltd web hosting (inv 31693)	32	Web-Site/Social Media	104.25	12-Jan	13.1	BACS	376.62	s111	1972 Local Government Act
TOTAL							1,811.66		
Transfer to Current Account from Deposit account									
Income since last meeting									
CCLA month interest									
OCC grant									
VAT reclaim									
Bank interest									
CIL Payment									
Total							0.00		
Statement Balances at 1st February 2026									
Co-operative Bank Current account							21,455.23		
Co-operative Bank Deposit account 1)							50,658.31		
Co-operative Bank Deposit account (2) new							0.00		
National Savings High Interest account(closed)							0.00		
CCLA (PSDF)							96,924.00		
TOTAL							169,037.54		
Uncleared /Cancelled cheques at 1 February 2026									
							0.00		
Total							0.00		
Revised Balance Bank Current Account 1 February 2026									
Payments due to be made in February mtg date Minute ref 2026 Payment approved under section									
R V Hudson – salary January	7	Clerk Net Salary	105.25	09-Feb	13.1	BACS	742.56	s 5	1963 Local Government (Financial provisions) Act
R V Hudson – expenses, office allowance January	9	Clerk Expenses	106.25	09-Feb	13.1	BACS	161.19	s112(2)	1972 Local Government Act
Inland Revenue – clerk's tax /NIC January	8	Clerk Tax/Ni	107.25	09-Feb	13.1	BACS	262.32	s111	1972 Local Government Act
Zzoomm(INV866310) date 260126	12	Telephone/Broadband	108.25	09-Feb	13.1	BACS	28.16	s111	1972 Local Government Act
Tactical Facilities (INV SI -5077)	22	Dog Bin Servicing	109.25	09-Feb	13.1	BACS	5.70	s111	1972 Local Government Act
Tactical Facilities (INV SI -5125)	23	Grasscutting	110.25	09-Feb	13.1	BACS	72.34	s111	1972 Local Government Act
Grant CAB	43	CAB	111.25	09-Feb	13.1	BACS	250.00	s137	1972 Local Government Act
Starboard Systems Subscription(inv 15050)	14	Accountancy	112.25	09-Feb	13.1	BACS	532.80	s111	1972 Local Government Act
Memorial Hall (inv 2026-015)	19	Meetings	113.25	09-Feb	13.1	BACS	76.99	s111	1972 Local Government Act
The Sign Shed(inv GM 10975)	26	Playground Memorial Hal	114.25	09-Feb	13.1	BACS	17.45	s111	1972 Local Government Act
SODC CGS23-24/304 refund grant	64	Non Specific Expenditure	115.25	09-Feb	13.1	BACS	2400.00	s111	1972 Local Government Act
Total							4,549.51		
Anticipated Income									
CCLA (interest)							312.72		
CCLA (interest)									
Precept									
Total							312.72		
Transfer to Deposit Account from current account									
							0.00		
Transfer to CCLA (PSDF) from Current Account (CO-OP)									
Transfer to Current Account from Deposit account									
							0.00		
Projected Financial Position as at 28th February 2026									
Co-operative Bank Current account							17,218.44		
Co-operative Bank Instane Access Deposit account (1)							50,658.31		
Co-operative Bank Instane Access Deposit account (2)new							0.00		
National Savings account(closed)							0.00		
CCLA (PSDF)							96,924.00		
TOTAL							164,800.75		
R V Hudson									
Clerk to the Council.									
1 February 2026									

SHIPLAKE PARISH COUNCIL

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 02/02/2026		
	Cash in Hand 01/04/2025		166,368.32
	ADD Receipts 01/04/2025 - 02/02/2026		81,540.08
	SUBTRACT Payments 01/04/2025 - 02/02/2026		247,908.40 78,870.86
	Cash in Hand 02/02/2026 (per Cash Book)		169,037.54
B	Cash in hand per Bank Statements		
	Petty Cash 02/02/2026	0.00	
	Cooperative Bank Current Account 02/02/2026	21,455.23	
	CCLA (PSDF) 02/02/2026	96,924.00	
	Cooperative Bank Deposit "B" 02/02/2026	0.00	
	National Savings and Investments 02/02/2026	0.00	
	Cooperative Bank Business Select 02/02/2026	50,658.31	
			169,037.54
	Less unrepresented payments		
			169,037.54
	Plus unrepresented receipts		
	Adjusted Bank Balance		169,037.54
	A = B Checks out OK		