

SHIPLAKE PARISH COUNCIL.

Minutes of the Parish Council Meeting of Shiplake Parish Council held on Monday 13th June 2022 at Shiplake Memorial Hall at 7.45 p.m.

1. **PRESENT:** Cllr C Penrose (Chairman). Cllr R Head, Cllr R Curtis, Cllr J Stone, and Cllr A Manning, In **ATTENDANCE:** Cllr D Bartholomew (OCC), Cllr L Rawlins (DC), and four members of public. **APOLOGIES** received from Cllrs D Pheasant and F Maroudas
2. **DECLARATIONS of INTEREST** None declared
3. **MINUTES** Council resolved to make the following changes in the Annual Parish Council meeting minutes held on Monday, May 16th, 2022, Item 2. i Line 2 add Cllr R Head. item 2 xi. Add new line xii Cllr C Penrose nominated Cllr D Pheasant to chair a working party on Website development and Communications plan. Council then approved the minutes on a motion proposed by Cllr R Curtis and seconded by Cllr A Manning. Council resolved to approve the APM minutes held on Thursday 26th May 2022 on a motion proposed by Cllr J Stone and seconded by Cllr R Curtis.
4. **OPEN FORUM:** The Chairman closed the meeting at 7.50 pm and took comment and questions from the members of the public A resident supplied photos of the HGV issues in Plough lane and speeding vehicles in Memorial Avenue .Council to review the costing for SIDS at July meeting .A resident commented on the planning application for the Cottage see below and a resident from the PTFA(a registered Charity) requested support £300 for the cost of a steel band at the annual summer fayre .Clerk to see if this is within Council powers .Chairman resumed the meeting at 7.57pm an opportunity for members of the public to address the Council on items on the agenda
5. **PLAYGROUNDS** Cllr Curtis gave a brief report commenting on the untidy condition of Badgers Walk **ACTION** Clerk
6. **POLICE MATTERS** Cllr Curtis reported 4 incidents in April full details can be viewed here [Crime Map](#)
7. **O.C.C.** Cllr D Bartholomew gave his report full report can be viewed [Here](#)
8. **Highway Matters** nothing to report
9. **S.O.D.C.**Cllrs Bartholomew and Rawlins gave their reports full report of Cllr Rawlins can be viewed [HERE](#)
10. NP Cllr Pheasant was not present but sent this update:
Approved by the Examiner with the agreed changes to the text of the NP implemented and approved by SODC Neighbourhood Planning Team. Subsequently approved by SODC officers for the plan to proceed to a referendum on July 28th 2022. Formal notification awaited from SODC with details of the schedule and our participation in the process. Relevant resident communication activities tbd. All aspects of updates to the website to be undertaken post formal notification.

11. PLANNING: To review any new applications received since Planning Meeting May 16th 2022
 - 1) [P22/S1805/HH](#) The Cottage Crowsley Road Lower Shiplake RG9 3JU Mr Williams RB 20th June OBJECTION with comments
 - 2) [P22/S2006/HH](#) Danes Place New Road Lower Shiplake RG9 3LG Mr Ventura RB 23rd June RESPONSE with comments
 - 3) An appeal relating to application number P20/S2103/FUL has been withdrawn.
12. FINANCIAL MATTERS.
 - 1) Council resolved to approve the payments for June (APPENDIX 1) on a motion proposed by Cllr A Manning and seconded by Cllr R Curtis
 - 2) Council resolved to approve May Bank Statement Council on a motion proposed by Cllr A Manning and seconded by Cllr R Curtis
 - 3) Council resolved to approve May Bank reconciliation. (APPENDIX 2) on a motion proposed by Cllr A Manning and seconded by Cllr R Curtis
 - 4) Council resolved to approve a Post Installation RoSPA Inspection on completion of new playground equipment, before opening to the public, at a cost of £395 plus VAT and an annual inspection of the second area (BW) at the same time, at a cost £105 plus VAT, £500 plus VAT in total for both areas, on a motion proposed by Cllr R Curtis and seconded by Cllr A Manning.
13. FOOTPATHS Mr Gareth Jones has agreed to carry out a footpath survey and submit a report
14. AONB Cllr D Pheasant was not present but sent these updates
Meeting of local parishes on 22/06/2022 to discuss/agree action plan in response to Glover Report and subsequent DoF Questionnaire to interested parties regarding next steps. Modest funding to be sought from parishes for joint 'landscape assessment' to be provided by terra firma.
 - 1) WEBSITE UPDATE .Initial summary of shortcomings/'areas for improvements' strawman suggestions for future discussion by the website group. Significant progress not anticipated until post NP referendum and summer holidays considerations.
15. MEMORIAL HALL. Cllr A Manning Nothing to report
16. CORRESPONDENCE.
 1. Council resolved to adopt the updated Councillor Code of conduct on a motion proposed by Cllr C Penrose and seconded by Cllr R Curtis
 - 2 Plough Lane HGV issues Council agreed to investigate costs of VAS
 - 3 Communications – Use of CIL monies for website. Chairman requested to review at July Meeting
 4. Overgrown Trees in New Road Clerk is in process of trying to resolve issue
 5. Overgrown Hedge in Plowden Way Clerk has written to resident
17. ITEMS OF INTEREST or for future discussion.
 - 1) Cllr R Head requested Council to review the purchase of 4 new bus shelter to replace dilapidated current shelters a good example is Eye & Dunsden PC ACTION Clerk b/f July meeting
 - 2) Cllr R Head requested planting of a small copse of trees at site to be discussed and B/F July Meeting

There being no other items of business the Chairman closed the meeting at 9.42pm

R.V. Hudson.
Clerk to the Council.
20th June 2022

APPENDIX 1

SHIPLAKE PARISH COUNCIL		STATEMENT OF ACCOUNTS			1	June	2022	
		<u>Paid Out in</u>	<u>May</u>	<u>2021</u>	<u>Cheque nos</u>			
R V Hudson – salary April		11.22		16/5/22 13.1	BACS	609.71	s 5	1963 Local Government (Financial provisions) Act
R V Hudson – expenses, office allowance April		12.22		16/5/22 13.1	BACS	78.45	s112(2)	1972 Local Government Act
Inland Revenue – clerk's tax April		13.22		16/5/22 13.1	BACS	153.13	s111	1972 Local Government Act
Zzoomm(INV 58816 payment date 010622		14.22		16/5/22 13.1	BACS	29.00	s111	1972 Local Government Act
Ronin Head (inv0077778)		15.22		16/5/22 13.1	BACS	28.00	s111	1972 Local Government Act
Shiplake memorial Hall room hire (inv 2022-77)		16.22		16/5/22 13.1	BACS	41.44	s111	1972 Local Government Act
Arum Trees(inv 13080)Tree surgery badgers walk		17.22		16/5/22 13.1	BACS	420.00	s111	1972 Local Government Act
DET(Grant TPC contribution)		18.22		16/5/22 13.8	BACS	5536.10	s111	1972 Local Government Act
Tactical Facilities (INV SI-132)grass cutting		19.22		16/5/22 13.1	BACS	42.00	s111	1972 Local Government Act
Internal Auditor Inv JO170		20.22		16/5/22 13.5	BACS	210.00	s111	1972 Local Government Act
TOTAL						7,147.83		
<u>Transfer to Current Account from Deposit account</u>								
<u>Income since last meeting</u>								
Councillor Grant						2400.00		
Bank interest Deposit account						12.31		
Total						2,412.31		
<u>Statement Balances at 1st June 2022</u>								
Co-operative Bank Current account						52,822.41		
Co-operative Bank Deposit account						72,983.77		
National Savings High Interest account						24,518.57		
TOTAL						150,324.75		
<u>Uncleared/Cancelled cheques at 1 June 2022</u>								c
						0.00		
<u>Revised Balance Bank Current Account</u>						52,822.41		
		<u>Payments due to be made in</u>	<u>2022</u>					<u>approved under section</u>
R V Hudson – salary May		21.22	13-Jun	12.1	BACS	609.71	s 5	1963 Local Government (Financial provisions) Act
R V Hudson – expenses, office allowance May		22.22	13-Jun	12.1	BACS	76.20	s112(2)	1972 Local Government Act
Inland Revenue – clerk's tax May		23.22	13-Jun	12.1	BACS	153.13	s111	1972 Local Government Act
Zzoomm(INV payment date 010722		24.22	13-Jun	12.1	BACS	29.00	s111	1972 Local Government Act
Robin Head (inv0047782)		25.22	13-Jun	12.1	BACS	56.00	s111	1972 Local Government Act
OALC ticket for On line conferenece for Cllr J Stone		26.22	13-Jun	12.1	BACS	51.71	s111	1972 Local Government Act
Parish On Line Sub		27.22	13-Jun	12.1	BACS	42.00	s111	1972 Local Government Act
Bluestone Planning (inv0694)		28.22	13-Jun	12.1	BACS	2365.20	s111	1972 Local Government Act
Shiplake memorial Hall room hire (inv 2022-91)		29.22	13-Jun	12.1	BACS	159.94	s111	1972 Local Government Act
Tactical Facilities (INV SI-155)dog bin servicing		30.22	13-Jun	12.1	BACS	5.70	s111	1972 Local Government Act
Tactical Facilities (INV SI-1)grass cutting		31.22	13-Jun	12.1	BACS	42.00	s111	1972 Local Government Act
TOTAL						3,590.59		
<u>Anticipated Income</u>						0.00		
Total						0.00		
<u>Transfer to Deposit Account from current account</u>						0.00		
<u>Transfer to Current Account from Deposit account</u>						0.00		
		<u>Projected Financial Position as at 30th</u>				2022		
Co-operative Bank Current account						49,231.82		
Co-operative Bank Deposit account						72,983.77		
National Savings account						24,518.57		
TOTAL						146,734.16		
R V Hudson								
Clerk to the Council.								
1 June 2022								

SHIPLAKE PARISH COUNCIL

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 04/06/2022		
	Cash in Hand 01/04/2022		120,016.14
	ADD Receipts 01/04/2022 - 04/06/2022		41,270.72
	SUBTRACT Payments 01/04/2022 - 04/06/2022		161,286.86
			10,962.11
	Cash in Hand 04/06/2022 (per Cash Book)		150,324.75
B	Cash in hand per Bank Statements		
	Cash 04/06/2022	0.00	
	Cooperative Bank Current Account 04/06/2022	52,822.41	
	Cooperative Bank Business Select 04/06/2022	72,983.77	
	National Savings and Investments 04/06/2022	24,518.57	
			150,324.75
	Less unrepresented payments		
			150,324.75
	Plus unrepresented receipts		
	Adjusted Bank Balance		150,324.75
	A = B Checks out OK		